



Medical Records Request Policy

To maintain patient confidentiality and assure compliance with federal and state privacy laws, health information may not be released without a patient's written authorization (except as permitted by law). We have these available at our front desk.

We require a minimum of two weeks to fill medical records requests; HIPAA laws allow up to 30 days.

The fee for requests:

- 1-10 pages - \$10
- 11- 30 pages - \$25
- 31 + pages - \$25 for the first 30 pages and \$0.20 per page over 30 pages. For example, 31 pages would be \$25.20.

There is a \$50 fee charged to any insurance company or attorney who requests medical information on a TRC patient.

A copy of the healing path and labs can be given at the time of the appointment or prior to an upcoming appointment at no charge.

Thank you for your cooperation,

The Rothfeld Center Staff